

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING OF HEALING PARISH COUNCIL ON TUESDAY 10TH MAY 2022 AT 7.30 PM AT HEALING VILLAGE HALL, POPLAR PARK, POPLAR ROAD, HEALING

Present: Cllr. Fieldgate (Chairman)
Cllrs. Spreadborough, Norton, Wright, Dickerson and Cass

Apologies: Cllr. Nijjar

In Attendance Cllr. Hasthorpe, Ward Cllr. NELC

There were 19 members of the public present and 14 after presentation of the Trophy.

Meeting commenced with presentation of Keith Walton Trophy for Citizenship Award for 2022

22/16 Election of Chairman

Cllr. Fieldgate nominated and unanimously elected as Chairman and signed Declaration of Acceptance of Office.

RESOLVED: That Cllr. Fieldgate be elected as Chairman for the year.

22/17 To receive and accept apologies for absence

Received from Cllr. Nijjar due to illness and accepted.

RESOLVED: That apologies be received and accepted.

22/18 DECLARATIONS OF INTEREST (Code of Conduct 2012) –

None made.

22/19 Election of Vice-Chairman

Cllr. Wright unanimously elected as Vice-Chair for the year.

RESOLVED: That Cllr. Wright be elected as Vice-Chair for the year.

22/20 Election of Committees, Committee Chairmen and Adoption of Terms of Reference for each Committee

Personnel Committee – Chair Cllr. Wright, Members as Cllrs. Dickerson and Norton Cllr. Spreadborough as named substitute. Terms of Reference accepted and noted that Committee has full delegated powers.

Any other Committees – none elected.

RESOLVED: That Committees be elected as shown

22/21 Election of Representatives onto Outside bodies

Town and Parish Liaison Committee – Chair and 1 other member

ERNLLCA District NE Lincs. Committee – Chair and clerk

Any other bodies – none.

RESOLVED: That representatives be elected as shown

22/22 Review of governance/procedural documents for Council for year

The following were considered and any reviews/amendments/necessary action agreed as follows:

Asset Register – updated as items purchased and new hall value to be updated

Insurance Provision – transferred to new hall and rebate issued and to be banked

Website Provision – no change and maintain currently hoster

Publication of Information Statement – no change and as much information given electronically as possible.

Risk Management Strategy – no change and risk assessments carried out for each event

Training Criteria and ongoing strategy – no change to policy to encourage all to undergo training

Schedule of Delegation – no change but noted most finance now carried out electronically

Bad Debt Recovery Policy – no change

Standing Orders – no change

Financial Regulations – no change

Member/office protocol – no change

Electronic banking protocols – no change

Audit procedures – no change and set nationally rather than locally

Adopted GDPR/Data handling policy - no change

CCTV policy – no change

Any other documents/policies on request - none.

RESOLVED: That all amendments etc. be agreed as shown

22/23 To approve minutes of the previous meetings held in April 2022

Parish Council minutes of meeting held in March 2022

Minutes approved as true record and signed by the Chairman.

RESOLVED: That minutes be approved as a true record of the meeting.

22/24 Police Report

To receive police report for month

Circulated prior to the meeting and Chairman read out at meeting. Noted.

Public Break

Residents present to raise concerns at NELC's proposals for traffic measures around Fords Avenue area. Resident raised question on Ash die-back for Porri's Wood. Stones on verges outside of dwellings also discussed. Chairman thanked all those present.

22/25 Highways/footpaths and Traffic Issues

- a) To receive update on any footpaths/highways and agree any necessary actions including weed spraying on verges and green areas

Request received re weed spraying and Clerk would pass to NELC but had explained to resident it was NELC responsibility for verges on the highway etc. Noted.

b) To receive update on proposals from NELC on traffic issues within the Village for note NELC had sent through the consultation and after receiving responses from residents in line with the issues raised in the public break at this meeting, Traffic Team Manager had requested a meeting with the Parish Council this coming Friday. Chairman advised residents that any updates would be reported.

22/26 Planning Matters

The following planning applications were considered:

Planning Application Reference: DM/0310/22/FUL

Proposal: Change of use from village hall to one dwelling with various associated alterations to include demolition of porch, erection of detached single garage and installation of roof lights and chimney

Location: Village Hall Great Coates Road Healing

No objections.

To receive any planning decisions and any representations regarding development made at the meeting - none received.

RESOLVED: That all comments be submitted to NELC.

22/27 Future Dates

Next Parish Council Meeting – Tuesday 14th June 2022 – Cllrs. Norton and Wright gave apologies. Cllr. Spreadborough advised he would not be present for July and August meetings.

To set date for Annual Parish Meeting for Healing Village – agreed 14th June 2022

Office Closures – 16.05.22 to 20.05.22

Beacon Lighting – Thursday 2nd June 2022

Future Hall events – Quiz – Saturday 9th July; Fashion Show – Friday 7th October

Any other future dates to receive and consider – Christmas event to be discussed at later date.

22/28 Reports

School Governing body update report

Chairman reported Governor's meeting cancelled due to Ofsted. Chair had met with Donna Fitzgerald, new principal at Academy. Would like to work closely with community and with the Parish Council and it had been a positive meeting. Two governors in place and seeking others. Noted.

To receive any reports

None received.

22/29 Parks/Land Management

- a) To receive update on application for funding for additional play equipment

No result yet received. Noted.

- b) To receive costings for new Village Notice Board provision and agree any necessary actions

Discussed notice board. Cllr. Hasthorpe (NELC) advised he may be able to provide a second hand one. Decision deferred until next meeting. Noted.

22/30 Necessary Parish Matters for consideration/update

- a) To confirm arrangements for June 2022 edition of Healing News and consider consultation on frequency of publication of Newsletter

Cllr. Cass to continue with distribution.

Possible article in Newsletter – asking for response on frequency of Newsletter and Clerk to contact advertisers for feedback. Small article in later edition seeking residents views.

Agenda for next meeting - social media.

RESOLVED: That some future consultation take place on Healing News

- b) To receive update on Emergency Planning for Healing and agree any further necessary actions

Cllr. Spreadborough had carried out some work on this and looked at proformas. Nothing in the system so starting from scratch. No major scenarios that he could envisage which aren't covered by other plans. Agreed that Chair and Cllr. Spreadborough progress this and organise list of contacts etc.

RESOLVED: That this be progressed by Chairman and Cllr. Spreadborough

- c) To receive update on Remembrance Day planning

Ongoing. Noted.

- d) To receive update on Holiday Club provision for 2022 and agree necessary actions

Clerk waiting for response from provider. Noted.

- e) To receive update on green agenda for the Council

Chairman reported that he had no further contact from ITC who had initially made contact. Cllr. Spreadborough proposed 'taster' session meetings via an article in the Healing News to set up village group of likeminded individuals to promote green projects. Agreed this to be a good way forward.

RESOLVED: That Cllr. Spreadborough submit article for Newsletter to set up small Village working group

22/31 New Village Hall Project

- a) To receive update on extra works to the Hall interior and agree necessary actions

Acoustic Boards are ordered and Brett to install on 8th June and 10th June and Velux windows to be installed on the same day. Ventilation for meeting room to be considered at later date. Agreed 7.30 pm start and to remain in large hall. Clerk will contact Brian Plant after suggestion from NELC to see if materials could be obtained for car park area. Noted.

- b) To receive financial report on build costs to date

Build funds now used and any outstanding invoices to be paid from main Council account.

RESOLVED: That any outstanding invoices for works to hall project now be paid from Main PC account. Any further actions to be ratified by full Council.

22/32 Events

- a) To receive update on details for Platinum Jubilee Lighting Event on Thursday 2nd June 2022 and agree any further necessary actions

Progressing. Hopefully some young people from the school will be able to help out. Clerk and Chair to organise Beacon and all other details in hand. Noted.

- b) To receive update on programme of social events at Village Hall for 2022

Now progressing with Quiz night next and then Fashion Show, Craft Fair and hopefully Christmas event.

22/33 Finance

- a) To approve payments to be made as per list for this meeting

Payments approved to be made as per list circulated.

RESOLVED: That all payments be approved to be made.

- b) To receive confirmation of internal audit date and agree schedule of works for internal audit

Monday 30th May 2022 at 1.30 pm at the Village Hall. Noted.

22/34 Exclusion of Press and Public

RESOLVED : exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information¹

22/35 Personnel Matters

- a) To agree salary payments as per list circulated

Salary payments agreed to be made as per list circulated.

RESOLVED: That salary payments be made as per list circulated.

Chairman closed the meeting at 8.57 pm.

Signed:	Date:
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¹ Under Prt 1 of Schedule 12A of the LGA 1972 (as amended)