

**MINUTES OF A PARISH COUNCIL MEETING OF HEALING PARISH COUNCIL HELD ON TUESDAY
12th JANUARY 2021 AT 7.00 PM AS A VIRTUAL MEETING ON ZOOM PORTAL**

Present: Cllr. Smith (Chairman)
Cllr. Hewins, Fieldgate, Wright, Dickerson, Mooney

Apologies: Cllr. Bygott and Gorry and Nijjar

There was 1 member of the public present.

(All those present by both audio and visual means including the Clerk as minute taker)

20/120 To receive and accept apologies for absence

Received from Cllrs. Bygott, Gorry and Nijjar (family commitments)

RESOLVED: That apologies be received and accepted.

20/121 DECLARATIONS OF INTEREST (Code of Conduct 2012) –

Cllr. Wright declared personal interest in 28 Oak Road due to knowledge of applicant.

Dispensation

Clerk confirmed that she had granted a dispensation to all members to discuss village hall change of use planning application. Noted.

20/122 To approve minutes of the previous meetings held in December 2020

Parish Council minutes of meeting held in December 2020

RESOLVED: That minutes be accepted as true record of the meeting.

20/123 Police Report

To receive police report for month

Received and circulated prior to the meeting.

Public Break –

Nothing raised at this point.

20/124 Highways/footpaths and Traffic Issues

- a) To receive update on any footpaths/highways and agree any necessary actions including an update on the TRO implementation and update on school traffic situation, new restrictions on Low Road and agree any necessary actions

Enforcement have been in attendance. Noted.

- b) Highways Meeting – 9th December 2020

Cllr. Hewins and Clerk had attended virtual meeting with NELC and Cllr. Hasthorpe as Ward Cllr. In attendance. Discussed proposed scheme for village on which the PC had been assured it would be consulted. Reassessment of speed limit on Stallingborough Road and possible replacement/renewal of speed signs.

20/125 Planning Matters

The following planning applications were considered:

Planning Application Reference: DM/1107/20/FUL

Proposal: Demolish existing garage, erect two storey extension to rear and roof lift to create first floor with dormers on both sides

Location: 66 Stallingborough Road Healing

No objections.

Planning Application Reference: DM/1076/20/FUL

Proposal: Erect side and rear two storey extension and alterations to existing dwelling

Location: 28 Fords Avenue Healing

No objections.

Planning Application Reference: DM/1038/20/FUL

Proposal: Change of use from village hall to a members only food sales outfit (sui generis) use

Location: Healing Village Hall, Great Coates Road, Healing

Members were in support of the application and objections lodged have mainly been due to traffic concerns. Information from applicant shows that traffic movement will actually be reduced if application is permitted. Clerk to send full information to NELC as agreed showing figures and updated information. Agreed that update on this information also be run in Village news in later edition. Agreed that Chairman would speak to Planning Committee if required and that Ward Cllrs. were also in support.

Public Break

Resident present was in support of the application for change of use and noted the information presented by the Parish Council regarding the misconception from the public over traffic impact at this site.

To receive any planning decisions and any representations regarding development made at the meeting for information only

Ref. No: DM/1025/20/FUL

Proposed extension to front of garage

2 Celandine Court

No objections

RESOLVED: That all comments be submitted to NELC as agreed

Member of the public left the meeting.

20/126 Future Dates

Next Parish Council Meeting – Tuesday 9th February 2021

Town and Parish Liaison – Thursday 21st January 2021

SLCC Clerk's Practitioner's Conference (virtual) – 21-23 February 2021

Finance Training – March and June 2021 – Cllr. Hewins

Planning Training – 19th January - Cllr. Hewins

Any other future dates

20/127 Reports

To receive any reports – none received.

20/128 Parks/Land Management

- a) To receive report on land management for information

Clerk advised bowling green had now received its winter treatment and bowling green mower had now been serviced and stored. Outstanding tree works on some site were being progressed with Alexander Hubbard Ltd. And dates for works awaited. Noted.

20/129 Necessary Parish Matters for consideration/update

- a) To confirm arrangements for February 2021 edition of Healing News

Agreed as in last lockdown that online publication should take place with 200 printed copies for shop etc. Half pay for distributors.

RESOLVED: That February 2021 edition be posted online with minimal copies for village Distribution and half payment be made to distributors in lieu

- b) To confirm closure of Hall operations during lockdown for information

Confirmed closed for lockdown. Noted.

- c) To receive Keith Walton Trophy nominations for 2020 and agree any necessary actions

Four nominations received and members discussed and considered and agreed that award for 2021 be made to Mr. Steve Palmer and his team for works on planting within the village etc. Mr. Palmer to be notified and presentation to be made when possible.

RESOLVED: That Keith Walton Trophy for Healing Citizenship Award for 2020/21 be Awarded to Keith Palmer and his Team.

- d) To receive update on annual cover programme from LIVES for defibrillators and agree any necessary actions

Clerk to chase for progress.

20/130 New Village Hall Project

To receive report from Chairman on update to current progress and agree any further necessary actions

Chairman had updated as part of planning application discussions. Exchange of contracts had taken place before Christmas and invoice for works carried out from legal team on payment list for meeting. Cllr. Wright to hold meeting with drainage at NELC regarding discharging conditions of application and Cllr. Wright had also spoken to building contractors regarding progress etc.

20/131 Finance

- a) To approve payments to be made as per list for this meeting

Approved to be made as per list circulated.

RESOLVED: That payments be approved to be made.

- b) To consider appointment of internal auditors for current financial year audit 20/21

Unanimously agreed to appoint Mr. Peterson for another year.

RESOLVED: That Mr. M. Peterson be appointed internal auditor for financial year accounts And audit for 20/21

- c) To receive and approve accounts and account reconciliation for 3rd quarter to end of December 2020 along with bank statements

All members had received full cash book, bank reconciliations and statements for all bank accounts prior to meeting.

RESOLVED: That third quarter accounts be formally received and approved and virtually Signed by Chairman.

- d) To receive and consider staffing budget report for fy 21/22 and set staffing budget for fy 21/22 to be incorporated into main PC budget.

Clerk had circulated staffing budget report to all members showing increases to national living wage/salary scales etc. and figure agreed for inclusion in full PC budget for fy 21/22.

RESOLVED: That salary figure of £26,500 be included in 21/22 budget.

- e) To receive and consider budget paperwork and set budget for financial year 21/22

Clerk had circulated budget paperwork to all members prior to the meeting and 'shared' the screen for virtual access for all members. Agreed budget for fy 21/22 of £78,775.00.

RESOLVED: That budget be set at £78,775 for financial year 21/22.

- f) To receive council tax base figure information from NELC and agree precept amount for Healing Village for financial year 21/22 for submission to NELC

Clerk had circulated Council Tax Base figure information from NELC and also shown projected figures for example on effects on precept figures for households in each banding. Agreed precept for Healing Village for fy 21/22 be set at £50,000.00.

RESOLVED: That precept figure for Healing Village be set at £50,000.00 for fy 21/22. Clerk To submit request for that amount to NELC.

20/132 Exclusion of Press and Public

RESOLVED: exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information¹

20/133 Personnel Matters

- a) To agree salary payments as per list circulated

Salary payments were agreed as per circulated schedule.

RESOLVED: That all salary payments be made as per list circulated.

- b) To confirm staff furloughs and agree any necessary actions

Noted that staff furloughs continue for current lockdown under previously agreed details.

- c) To consider staff holiday allowances and carry over to following year and agree necessary actions

Agreed that 2 weeks be taken before end of leave year, 2 weeks to be paid at end of leave year as untaken and 1 week to be allowed to be carried over. This to be in place only if staff did not take holiday entitlement by end of leave year.

RESOLVED: That holiday entitlements be confirmed as shown.

Chairman closed the meeting at 8.50 pm.

Signed: Date:

¹ Under Prt 1 of Schedule 12A of the LGA 1972 (as amended)