

**MINUTES OF A PARISH COUNCIL MEETING OF HEALING PARISH COUNCIL ON TUESDAY 11<sup>TH</sup> JUNE 2019 AT THE VILLAGE HALL, GREAT COATES ROAD, HEALING AT 7.00 PM.**

**Present** Cllr. Smith (Chairman)  
Cllrs. Smith, Hewins, Dickerson, Nijjar and Gorry

**Apologies** Cllrs. Bygott and Mooney

There was 1 member of the public present

**19/41 To receive and accept apologies for absence**

Received from Cllr. Bygott (family commitments) and Cllr. Mooney (holidays) and accepted.

**RESOLVED: That apologies be received and accepted.**

**19/41 DECLARATIONS OF INTEREST (Code of Conduct 2012) –**

None made.

**19/43 To approve minutes of the previous meetings held in May 2019**

Annual Parish Meeting and Annual Parish Council Meeting from May 2019

Minutes approved as circulated with addition for May meeting minutes that it was agreed that a separate budget meeting would be held in January 2020.

**RESOLVED: That minutes be approved as a true record and signed by the Chairman**

**19/44 Police Report**

To receive police report for month - received late that day and circulated. Noted.

**Public Session**

Nothing raised.

**19/45 Highways/footpaths and Traffic Issues**

a) To receive update on any footpaths/highways and agree any necessary actions

Clerk advised that all hedge letters had been done as requested. Noted.

b) To confirm date of next quarterly Highways Meeting with ENGIE – 12.06.19

Hosted by Healing. Road closure on agenda and also verge parking.

Agreed that the issue of verge parking should be placed on Town and Parish Liaison agenda as official agenda item and Clerk to email Paul Windley at NELC.

**RESOLVED: That verge parking restrictions be made official item on Town and Parish Liaison agenda for August meeting**

**19/46 Planning Matters**

The following planning applications were considered:

**DM/0425/19/FUL 77 Station Road Healing DN41 7RG**  
**Demolish existing conservatory and erect single storey extension to rear**  
*No objections*

To receive any planning decisions and any representations regarding development made at the meeting for information only - nothing received.

**RESOLVED: That comments be submitted to NELC as agreed**

### **19/47 Land Management**

#### Healing Moated Site

To consider any works to the site and agree any necessary actions

Clerk advised on update re payments from RPA. Chairman advised that the PC may choose to look at stewardship agreement when it runs out in 2021. Chairman reported that grass has been cut with only a strip of footpath and not whole area to help ecology with natural habitat and members agreed this. Chair, vice-Chair and Clerk had inspected site and fencing needing replacing in some sections and Clerk would obtain quotations for this is appropriate and Cllr. Wright was organising replacement signs removing reference to Friends Group.

**RESOLVED: That footpath width strip be cut around site leaving natural habitat around it.**

#### Porri's Wood

To consider any works to the site and agree any necessary actions

Nothing required at present.

#### Cornflower Copse

To consider any works to the site and agree any necessary actions

Nothing required at present.

#### Quantock Gardens

To receive update on land transfer and agree any further necessary actions

Awaiting completion of transfer.

### **19/48 Park Management**

- a) To receive annual playground inspection reports and agree any necessary actions

Clerk had asked for PC owned bin to be returned and that would then replace the old bin at Poplar Park. Chairman advised that the Inspector had been requested to have overview on balancing pond on Cydens site with view to future PC ownership. Report received recommending some safety measures and agreed that Clerk send through to Cydens asking for comment.

**RESOLVED: That any playground works recommended be actioned by Clerk and that the Report on balancing pond be forwarded to Cyden Homes**

- b) To receive report on half term holiday club provision and consider provision for Summer holidays and agree any necessary actions

Agreed provision for Premier Education commencing Tuesday 23<sup>rd</sup> July and Thursday 25<sup>th</sup> - 5 weeks 10am to 12 noon each day.

July meeting will organise a rota for volunteers for indoor activities.

**RESOLVED: That Premier Education be contracted to provide Summer holiday activities as Agreed for 5 weeks at cost of £125 per session and that the Pc provides Volunteer rota for indoor support at each event**

c) To receive update on bowling green maintenance and agree any necessary actions

Maintenance was ongoing and green being cut around the playing schedule received from the bowling club. Bowling Club had indicated it would carry out watering of the green. Noted.

d) To receive report on any other issues with park maintenance and agree any further necessary actions

Chair and Clerk would arrange meeting with NELC to negotiate park maintenance for the year.

### **19/49 Healing Village Hall and Village Hall Project**

Proposed building items discussions to be held in public and then offers to be discussed in private and this was agreed.

(a) To receive report from meeting with building contractors, consider quotations and agree any necessary actions

Two firm quotations received and Members had met both contractors to discuss quotations. Received a) and b) . Resolved to go with B which was Brett Embley Builders. PC agreed other items to be built into final figures quotes as targets for project and this figure agreed as £175k.

**RESOLVED: That Brett Embley Building Ltd. be contracted to carry out building works for The new Village Hall project and final target cost for build be agreed at £175k And works pencilled in to commence in September 2019.**

**Exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information<sup>1</sup> for the following item only**

To receive report from meeting held with Scotts on 4<sup>th</sup> June 2019 and reveal final submitted offers for sale of Village Hall

Chairman reported on meeting held with Scotts and members of the PC and updated on all final offers received with any conditions discussed. Three formal offers had been received.

(b) To consider formal offers received for sale of Village Hall and agree any necessary actions

**RESOLVED: That unconditional offer of £200k be accepted for the sale of the Village Hall To Lifestyle Express Ltd. to exchange contracts by mid July with £20k non refundable deposit and completion on sale by end of August 2019 with full balance of payment made whereupon the Parish Council will rent back the village Hall at cost of no more than £1,250 per month for maximum of 12**

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<sup>1</sup> Under Part 1 of Schedule 12A of the LGA 1972 (as amended)

**months lease with one months notice to be given when Pc ready to vacate the building.**

**Also agreed that ID Architecture be contracted to carry out all discharging of Planning conditions and provision of building regulations and all necessary Technical drawings, specifications and calculations to satisfy building regulations And that Gas drilling through Humberside Laboratories be instructed to To commence asap on site. Legal work for the Parish Council to be handled by Wilkin and Chapman and Chiarman, Vice-Chairman and Clerk to handle day to Day matters with project management with full reports on progress made back To the Parish Council**

(c) To receive and consider any existing hall matters and agree any necessary actions  
None raised.

### **19/50 Reports**

To receive reports from:

Healing Showcase Meeting

Meeting to be held at 8 pm on Wednesday 12<sup>th</sup>. Cllr. Nijjar to also assist. Members agreed that refund of cost of insurance be made back to RBL to cover for the day as PC insurance was not able to be guaranteed. Cost approx. £125.

**RESOLVED: That Pc provides insurance cover for the RBL for the event for the day.**

NELC Ward Cllrs. Report – if present

Not present.

Any other reports - note that Village Hall Project reports incorporated into specific agenda item  
None.

### **19/51 Future Dates**

Next Parish Council Meeting – Tuesday 9<sup>th</sup> July 2019 - Clive apologies

ERNLLCA Training dates – Natalie and Rachel and Clive

Highways Meeting with ENGIE – Wednesday 12<sup>th</sup> June 2019 at 2.00 pm

Quiz Night – Saturday 22<sup>nd</sup> June 2019

Healing Showcase – 6<sup>th</sup> July 2019

YPC relaunch event – Saturday 29<sup>th</sup> June 2019 – 1 pm.

Office Closure – 1<sup>st</sup> to 5<sup>th</sup> July 2019 inclusive

Town and Parish liaison – 1<sup>st</sup> august 2019

Any other dates as received – none.

### **19/52 Healing Village News**

(a) To receive notice of next edition – July 2019– and agree any necessary actions including leader article

Clerk advised that some new adverts had been commissioned and agreed that Leader Article be on details for Hall sale as agreed..

### **19/53 Correspondence/Information Update/Parish Matters**

- a) Info from NELC/ERNLLCA etc. all for circulation

All circulated as received.

b) To consider and agree any outstanding arrangements for PC Quiz Night on 22<sup>nd</sup> June 2019  
Parish table reserved for 6. Clerk advised approx. 30 people attending so far. Clerk and Cllr. Gorry to organise details. £3.00 to cover cost of pie and peas. Noted.

c) To confirm arrangements for date for relaunch of YPC on 29<sup>th</sup> June 2019  
Chairman would be present and this event had been advertised in last edition of Healing News. Noted.

### **19/54 Finance**

- a) To approve payment of cheques as per list for this meeting

All payments approved to be made.

**RESOLVED: That all payments be made as per schedule circulated.**

b) To receive internal audit report from internal auditor and agree any necessary actions  
Written report received and circulated to all members. Recommendations/proposals noted and agreed. No time sheets or clocking on cards to be required will be notified to staff.

**RESOLVED: That internal audit report be received and accepted and recommendations Actioned where discussed and agreed.**

- c) To consider and complete the Annual Return and agree submission to external auditors PKF Littlejohn

All members had received copy of Annual Return and Chairman took members through the completion of the Annual Return and the Council authorised the completion and signature by the chairman and Clerk and for submission to external auditors as required.

**RESOLVED: That the Annual Return be completed as agreed and signed by Chairman and Clerk, submitted to the External Auditors and placed on the website as required**

- d) To receive bi-monthly budget monitoring report for information

Clerk had circulated and noted as received.

### **19/55 Chairman's Items**

To consider and discuss community issues and engagement by the Parish Council with possible events and agree any actions

Noted that the PC needed to readdress the litter pick – July agenda agreed.

**19/56 Exclusion of Press and Public**

**RESOLVED:** exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information<sup>1</sup>

**19/57 Personnel Matters**

a) To agree salary payments as per list circulated

Agreed that all salaries be paid as shown.

**RESOLVED:** That all salaries be shown as circulated.

Chairman closed the meeting at 9.00 pm.

Signed: .....

Date: .....

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<sup>1</sup> Under Part 1 of Schedule 12A of the LGA 1972 (as amended)