

**MINUTES OF A PARISH COUNCIL MEETING OF HEALING PARISH COUNCIL HELD ON TUESDAY
14th APRIL 2020 AT 7.00 PM AS VIRTUAL MEETING ON ZOOM PORTAL**

Present: Cllr Smith (Chairman)
Cllrs. Hewins, Gorry, Bygott, Dickerson, Wright, Nijjar and Mooney

Note that all Members present had both audio and visual access to the meeting. Clerk was present also both with audio and visual access.

Apologies: None

Absent: Cllr. Harris

There were no others present and there had been no requests received to access the meeting by the Press or members of the public.

20/01 To receive and accept apologies for absence

None received.

20/02 DECLARATIONS OF INTEREST (Code of Conduct 2012) –

None made.

20/03 To approve minutes of the previous meetings held in March 2020

Parish Council meeting held in March 2020

Approved and approved to be signed virtually by Chairman.

RESOLVED: That minutes be approved as a true record of the meeting

20/04 Police Report

To receive police report for month – received and circulated to all members and noted.

20/05 Addition/amendment to Standing Orders

- a) To add item to Standing Orders noting virtual meetings, procedures for such and agree official procedure for voting during virtual meetings and note new legislation

Approved with agreed condition that Zoom licence be obtained and shared between three Parishes to share cost and allow no limit to meetings. Cost of £40 to each Parish Council.

RESOLVED: That items be approved and that Licence for Zoom be obtained as agreed

20/06 Highways/footpaths and Traffic Issues

- b) To receive update on any footpaths/highways and agree any necessary actions including an update on the TRO implementation

Nothing to update at present time as NELC had not provided any updated information. Cllr Hewins reported new litter bin was being used and had been emptied by NELC. Noted.

20/07 Planning Matters

The following planning applications were considered and the Chairman reminded all members that all plans should be looked at online through the NELC portal whilst virtual meetings were being held and Clerk had circulated guide for all members on how to do this:

Planning Application Reference: DM/0259/20/FUL

Proposal: Erect replacement security fencing to enclose existing gate movement area

Location: Lenzing Fibers Ltd Energy Park Way Grimsby

No objections.

Planning Application Reference: DM/0229/20/FULA

Proposal: Demolish existing conservatory and erect single storey rear flat roof extension to include roof light

Location: The Acorns 1 Ivy Farm Court Healing

No objections.

Planning Application Reference: DM/0218/20/FUL

Proposal: Erection of detached dwelling and garage

Location: Plot 8 Carr Lane Healing

No objections.

Planning Application Reference: DM/0270/20/OUT

Proposal: Outline application for the erection of a dwelling and garage with all matters reserved

Location: 1 - 2 Great Coates

No objections.

To receive any planning decisions and any representations regarding development made at the meeting for information only - all decisions circulated as received and nothing further to note.

RESOLVED: That all comments as agreed by submitted to NELC

19/08 Future Dates

Next Parish Council Meeting – Tuesday 12th May 2020

19/09 Necessary Parish Matters for consideration/update

- a) To confirm arrangements for May 2020 edition of Healing News

Members were in agreement that distributors should not be asked to distribute next edition and noted that many organisations would not be meeting so items would be minimal. Agreed that online version only be published via the PC website with all advertising within as usual and adverts carried over to next published edition to ensure paid adverts were provided as per contracts agreed.

RESOLVED: That May 2020 Healing News be published online only and that all advertisers Be informed paid adverts would be carried over to ensure number of adverts Paid for would be complied with in published format

Also considered retention of Newsletter distribution team. Agreed that half of the usual distribution round fee be paid to each member of the team and that this continue for maximum of 3 months after which time, if situation remained the same, it would be reviewed.

RESOLVED: That Newsletter distribution team be paid half the usual distribution round Fees as retention amount and this continue for maximum of 3 months Initially and reviewed at appropriate time if restrictions still remained in place

- b) To receive update on new blinds at Village Hall and updating of 5 year electrical certification and agree any necessary actions

Now that Hall sale would not be imminent, Clerk advised 5 year electrical check was now due. Agreed that Clerk obtain two quotations from village-based electrical companies which advertise within the Newsletter and that the cheapest be chosen. Clerk to share information with Chair and Vice-Chair as usual.

RESOLVED: That cheapest of two quotations obtained be contracted to carry out works

- c) To receive information on and agree purchase of second defibrillator for siting on Working Men's Club and agree electrical installation

Working Men's Club had kindly agreed to have second defib. Installed on wall of building and required no ongoing electricity cost contribution from the PC. PC responsible for purchase and installation. Clerk had received quotation from local electrician to carry out which was agreed. Clerk and Chairman delegated to choose appropriate defib within £1,500 budget and then arrange installation as required.

RESOLVED: That second defibrillator be purchased for Village at max cost of £1,500 for Purchase and that once purchased by Clerk/Chairman, installation take place As agreed on wall of Working Men's Club

- d) To receive update on bowling green and park management during restricted period

Agreed to carry out one cut per week whilst match season suspended and if matches reinstated, then to bring Green back to playing level.

RESOLVED: That one visit per week maintenance be carried out and increased if matches Are reinstated on bowling green.

19/10 Finance

- a) To approve payments to be made as per list for this meeting

Payments all approved.

RESOLVED: That all payments be approved as per scheduled list circulated.

- b) To receive report on furloughing of staff for information

Clerk advised that she would submit details for job retention scheme for caretaking staff only who may be eligible. Agreed that staff continue to receive 100% of salary during furlough. Agreed that Clerk submit claim for staff furlough for two members.

RESOLVED: That Members confirmed that two members of staff be subject to furlough Conditions and Clerk submit claim under Job Retention Scheme

- c) To receive and authorise full year accounts for fy 19-20 together with final bank statement and account reconciliation to end of March 2020

Circulated prior to meeting to all members and received and formally approved. Virtually signed by chairman. Cllr. Hewins proposed that bulk of reserve balance be transferred into deposit account and this agreed. Clerk advised sum of £23k transferred from current account into deposit account.

RESOLVED: That full year accounts for 19/20 be formally approved and transfer of Majority balance of year end of £23k be moved to deposit account

- d) To receive confirmation of grant from NELC

Clerk confirmed that grant had been received to sum of £10,000. Noted.

- e) To receive confirmation from Clerk on dates/new procedures for end of year finance/audit procedures and agree all necessary actions

Clerk advised that audit dates were now delayed until September and that she would contact the Internal Auditor to discuss safe measures to allow internal audit to be conducted. Noted.

19/11 Exclusion of Press and Public

RESOLVED: Exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information¹

19/12 Personnel Matters

- a) To agree salary payments as per list circulated

Salaries approved to be made.

RESOLVED: That salaries be approved as per list circulated.

Chairman closed the meeting at 7.41 pm.

Signed:

Date:

¹ Under Prt 1 of Schedule 12A of the LGA 1972 (as amended)